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**City Board of Education  
Washington Court House City Schools  
Regular Monthly Board Meeting  
Monday, August 28, 2017 at 7:00 p.m.**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at the Board of Education office on Monday August 28, 2017 at 7:00 P.M. and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (Agenda Item 1) The meeting was called to order at 7:00 P.M. by President Upthegrove. President Upthegrove led the Pledge of Allegiance.

**ROLL CALL** (Agenda Item 2)

**Board Members Present:**

Mr. Copas, Vice-President  
Mr. Creamer  
Mrs. Lynch  
Mr. Upthegrove, President

**Board Member Absent:**

Mr. Teeters

**Others Present :**

Mr. Tom Bailey, Superintendent  
Becky Mullins, Treasurer  
Lisa Robinson, Secretary  
Chelsie Morrow  
Jeff Conroy  
Eric Wayne  
Tracy Rose  
Trevor Patton  
Tracy Semler  
John Clark

**APPROVAL OF AND DISPENSE WITH READING OF MINUTES** (Agenda Item 3)

Minutes of July 24, 2017, special meetings August 4, 2017 and August 14, 2017

Motion 2017-125:

Mrs. Lynch moved to approve the minutes of the July 24, August 4, and August 14, 2017 meetings.

Mr. Creamer seconded the motion.

On roll call the members voted as follows: Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea. (4 yeas) (1 absent)

Mr. Upthegrove declared the motion carried.

**ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 4)**  
None

**PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)**  
None

**PRESENTATIONS (Agenda Item 6)**

**Mike Skaggs**, Director of Operations and Safety introduced and recognized building custodians (Stony Howe, Ray Emrick, David May, Jeri McCann, Chelsie Morrow, Lesia Gowen, Pam Strahler, John Clark, Tami Sedlmeyer and Tonya Morris) for their hard work and dedication to our students and staff in the way they keep our buildings clean and in good working condition! **Trevor Patton**, Director of Marketing and Communications gave an update to the Board on all of the great happenings in the District during these first few weeks of school.

**SUPERINTENDENT'S REPORT- Mr. Bailey (Agenda Item 7)**

The Superintendent recommended the approval of the following personnel items:

**A. Resignations:**

1. Michelle Bennett – Teacher at Washington Middle School, effective August 14, 2017
2. James Bowden – Custodian, effective August 25, 2017

**B. Employment: (pending background checks and proper certification)**

**SUBSTITUTE TEACHERS:**

1. Christine Chaney
2. Krista Curry
3. Kacy Eplin
4. Jeff Findley
5. Amanda Gatton
6. Angela Holley
7. Joy Jordan
8. Sarah Miller
9. Travis O'Connor
10. Mary Peters
11. Matthew Peters
12. Katrina Puckett (Zemke)
13. Carlos Roberts
14. Scott Rush
15. Ryan Stuckey, effective August 10, 2017
16. Shannon Trick
17. Stella Wardlow
18. Rachelle Wolfe

CLASSIFIED:

1. Teresa Knisley – Substitute secretary
2. Kevin Gratz – Bus driver, effective August 15, 2017

SUPPLEMENTALS:

1. Ryan Sheets – Detention monitor, effective August 21, 2017
2. Dawn Anderson – Saturday School monitor
3. Cheri Bailey – Saturday School monitor
4. Kathy Clay – Saturday School monitor
5. Alicia Denen – Saturday School monitor
6. Jill Sanderson – Saturday School monitor
7. Alicia Denen – Mentor, RESA year 1
8. Sherri Burchett – Mentor, RESA year 1
9. Dawn Anderson – Mentor, RESA year 1
10. Susan Eckles - Mentor, RESA year 1
11. Ginger Hixson - Mentor, RESA year 1
12. Shane Donnenwirth - Mentor, RESA year 1
13. Christina Miller - Mentor, RESA year 1
14. Amy Rader - Mentor, RESA year 1
15. Denise Johnson - Mentor, RESA year 2
16. Renee Achtermann - Mentor, RESA year 2
17. Kay Kimmet - Mentor, RESA year 2
18. Sarah Cochenour – Mentor
19. Chris Chambers – Mentor
20. Beth Gerber – Mentor
21. Sam Leach – Mentor
22. Amy Brown – Mentor
23. Kim Bonnell – Home instruction tutor
24. Randi DeWees- TBT leader
25. Denise Johnson- TBT leader
26. Matt Melnek – TBT leader
27. Sarah Cochenour – TBT leader
28. Dawn Anderson – TBT leader
29. Christina Miller – TBT leader
30. Susan Eckles – TBT leader
31. Lee Anne Picklesimer – TBT leader
32. Courtney Dye – TBT leader
33. Tiffany Null – TBT leader
34. Amy Brown – TBT leader
35. Renee Achtermann – TBT leader

**C. Non-Acceptance of Contract for 2017-2018**

1. Terri Brown - Cook
2. Mary Beth Lyons- Substitute educational aide
3. Carole Daughtery- Substitute teacher
4. Jennifer Woods – Substitute teacher

The Superintendent recommended the approval of the following instructional items:

E. Periodically, members of the staff attend District-provided orientations/professional development opportunities outside of the normal working day/contract. The Superintendent seeks the Board's authority to approve these opportunities as they may arise and pay a \$100.00 (full day) or a \$50.00 (half day) stipend from state/federal program funds.

The Superintendent recommended the approval of the following operational items:

F. Rental and Facility Use Requests:

1. Mia Hurst, Coordinator of the Scarecrow Pageant is requesting use of Liberty Hall for the Queen Ceremony on Tuesday, September 12 from 5:30 pm to 10:30 pm.

The Superintendent recommended the approval of the following athletic items:

G. Change of Status for Athletic Supplemental Contracts:

1. Marlin Ellis - Assistant football coach – ½ contract to full contract
2. David Fabb - Assistant football coach – ½ contract to full contract
3. Tyler Flora – Assistant football coach – ½ contract to full contract
4. John Jackson - Assistant football coach – ½ contract to full contract

Motion 2017-126:

Mr. Creamer moved to accept the superintendent's report.

Mr. Copas Seconded the motion.

On roll call the members voted as follows: Mr. Creamer yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Copas, yea. (4 yeas) (1 Absent)

Mr. Upthegrove declared the motion carried.

#### **TREASURER'S REPORT – Mrs. Mullins (Agenda Item 8)**

- A. The Treasurer recommended approval of the July 2017 financial reports as attached.
- B. The Treasurer recommended the acceptance of the following donations:
  1. \$25.00 - Weade Realtor – Football Camp
  2. \$350.00 – Fayette County Health Dept – Health Fair
  3. \$1,000.00 – Wal Mart Community Grants Team – Health Fair
- C. The Treasurer recommended the acceptance of the following funds:
  1. \$2,520.81 – Auditor of State – Title IIA
  2. \$27,809.29 – Auditor of State – Title I
  3. \$33,314.36 – Auditor of State – IDEA Part B
- D. The Treasurer recommended the acceptance of the student activity budgets for the 2017-2018 school year as attached.
- E. The Treasurer recommended the acceptance of the tax rates as established by the Fayette County Budget Commission as attached.
- F. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval Will need to be board approved. Therefore, the Treasurer recommended the approval of payment in the amount of \$11,312.25 to Taft Stettinius & Hollister LLP.
- G. The Treasurer recommended the approval of a revised salary schedule for classified Employees, effective September 3, 2017.

- H. The Treasurer recommended the employment of substitute teacher Mary Bailey.
- I. The Treasurer recommended adding the position of Director of Marketing and Communications to Level 1 of the cell phone reimbursement schedule.

Motion 2017-127:

Mrs. Lynch moved to accept the Treasurers' report.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea; (4 yeas)  
(1 absent)

Mr. Upthegrove declared the motion carried.

**HEARING OF THE PUBLIC** (Agenda Item 9) (No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

**OLD BUSINESS** (Agenda Item 10)

None

**NEW BUSINESS** (Agenda Item 11)

A. Resolution for Retention of Outside Legal Counsel– The Superintendent recommended the adoption of this resolution retaining the law firm of Ennis Britton Co., L.P.A. for legal services as attached.

B. Digital Academy Agreement – The Superintendent recommended approval of this agreement with Future Ed Solutions LTD for the 2017-2018 school year. These services were previously provided by Virtual Community School of Ohio who have temporarily postponed operations.

C. Healthcare Billing Services, Inc. Agreement –The Treasurer and Superintendent recommend approval to enter into this agreement to assist with Medicaid billing and reporting beginning August 1, 2017.

D. FRS Connections Agreement- The Superintendent recommended approval to enter into agreements for 2017-2018 to service students with IEP's as they may arise.

Motion 2017-128:

Mrs. Lynch made the motion to accept the new business A-D.

Mr. Copas seconded the motion.

On roll call the board voted as follows: Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea. (4 yeas) (1 Absent)

Mr. Upthegrove declared the motion carried.

**E. Policies for Review with Recommendations at Next Meeting :**

- Policy 0157 – Appointment to Joint Vocational School District Board
- Policy 1662 – Anti-Harassment
- Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2260.01- Section 504/ADA Prohibition Against Discrimination Based on Disability
- Policy 2430 – District Sponsored Clubs and Activities
- Policy 2430.02 – Participation of Community/Stem School Students in Extra-Curricular Activities
- Policy 2431 – Interscholastic Athletics
- Policy 2623 – Student Assessment and Academic Intervention Services
- Policy 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- Policy 3220 – Standards-Based Teacher Evaluation

- Policy 3362 - Anti-Harassment
- Policy 4362- Anti-Harassment
- Policy 4413- Overtime
- Policy 5517- Anti-Harassment
- Policy 7540.02 – Web Content, Services and Apps

#### **EXECUTIVE SESSION (Agenda Item 12)**

ORC 121.22 permits discussion in executive session for specific matters required to be kept confidential by state law, rules or state statutes.

Motion 2017-129:

Mrs. Lynch requested the Board go into Executive session. Mrs. Lynch moved to enter into executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or student.

Mr. Copas seconded the motion.

On roll call the members voted as follows: Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;

Mr. Upthegrove, yea. (4 yeas) (1 absent)

Mr. Upthegrove declared the motion carried.

[ Entered into executive session at 7:41 p.m.]

[ Reentered regular session at 8:44 p.m.]

#### **ADJOURNMENT (Agenda Item 13)**

Motion 2017-130 :

Mrs. Lynch moved to adjourn the meeting.

Mr. Copas seconded the motion.

On roll call the members voted as follows: Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea;

Mr. Copas, yea. (4 yeas) (1 absent)

Mr. Upthegrove declared the meeting adjourned.

The meeting adjourned at 8:45 P.M.

ATTEST:

  
President

  
Treasurer